

## January 18, 2022 Meeting Minutes

The meeting was called to order at 4:00 p.m. by Christine Williams.

## Roll Call

Excused	Rose Lange
Present	Linda Padula
Present	Jeanne Howe
Excused	Anne Augustyn
Present	Sheila Brown
Present	Frank Bagnati
Present	Christine Williams
Present	Margaret Holbrook
Absent	Michael Stewart

Mayor Wilsusen introduced his newly appointed board member, Linda Padula.

Anne Augustyn will be reappointed at the January 29, 2022 township meeting

A motion was made by Sheila Brown to approve the agenda and was seconded by Frank Bagnati.

Excused	Rose Lange
Yea	Linda Padula
Yea	Jeanne Howe
Excused	Anne Augustyn
Yea	Sheila Brown
Yea	Frank Bagnati

Yea	Christine Williams
Yea	Margaret Holbrook

Absent	Michael Stewart
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A motion was made by Margaret Holbrook and was seconded by Frank Bagnati to approve the minutes from the December 16, 2021 meeting.

Excused	Rose Lange
Yea	Linda Padula
Yea	Jeanne Howe
Excused	Anne Augustyn
Yea	Sheila Brown
Yea	Frank Bagnati
Yea	Christine Williams
Yea	Margaret Holbrook
Absent	Michael Stewart

A motion was made by Margaret Holbrook to table the treasurer's report and was seconded by Sheila Brown.

Seth Stephens reviewed the details of the treasurer's report with the Board.

Excused	Rose Lange
Yea	Linda Padula
Yea	Jeanne Howe
Excused	Anne Augustyn
Yea	Sheila Brown
Yea	Frank Bagnati

Yea	Christine Williams
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Yea	Margaret Holbrook
Absent	Michael Stewart

A motion was made by Margaret Holbrook to approve the bills for payment and was seconded by Frank Bagnati.

Excused	Rose Lange
Yea	Linda Padula
Yea	Jeanne Howe
Excused	Anne Augustyn
Yea	Sheila Brown
Yea	Frank Bagnati
Yea	Christine Williams
Yea	Margaret Holbrook
Absent	Michael Stewart

Seth Stephens reviewed the bills. The list includes both this month's bills as well as from December.

#### Public Comments

There were no comments from the public.

#### Correspondence

No correspondence was received this month.

#### Director's Report

The director reviewed the monthly report. It was noted that the director's report was

appreciated ahead of the meeting so the trustees had time to review it prior to the meeting.

A motion was made by Frank Bagnati and seconded by Sheila Brown to approve the library's membership in MAIN.

Excused	Rose Lange
Yea	Linda Padula
Yea	Jeanne Howe
Excused	Anne Augustyn
Yea	Sheila Brown
Yea	Frank Bagnati
Yea	Christine Williams
Yea	Margaret Holbrook
Absent	Michael Stewart

#### New Business

- 2022 Holidays

The township added Veterans' Day to their list of holidays for staff. Feedback was solicited on the holiday schedule for the 2021 school year. The library will close at 3:00 pm on November 23, 2022.

- Challenged Materials Policy

The director is recommending that procedures be established for contested materials prior to receiving a challenge from the community.

It was asked that this item be tabled until the February meeting.

#### Old Business

There is currently not a maintenance staff member employed at the township library. Seth Stephens has been seeking to hire a company to provide services. Any company that would perform work must have a \$1 million insurance policy; most that have this level of insurance are not accepting new clients at this time. Up to now, Mr. Stephens has been clearing the snow with the assistance of the staff.

Mr. Stephens will continue to explore proposals from local companies for basic maintenance as well as snow removal.

The next meeting will be held on Tuesday, February 15, 2022 at 4:00 p.m.

A motion was made by Frank Bagnati to adjourn the meeting and seconded by Margaret Holbrook.

Excused	Rose Lange
Yea	Linda Padula
Yea	Jeanne Howe
Excused	Anne Augustyn
Yea	Sheila Brown
Yea	Frank Bagnati
Yea	Christine Williams
Yea	Margaret Holbrook
Absent	Michael Stewart

Respectfully Submitted,  
Jeanne Howe